

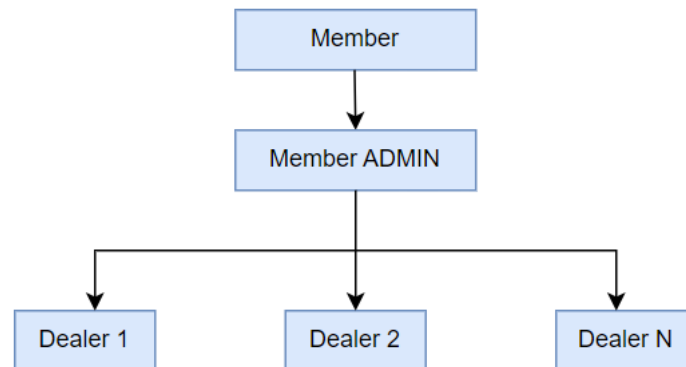
User Manual – NSE Invest

Version 1

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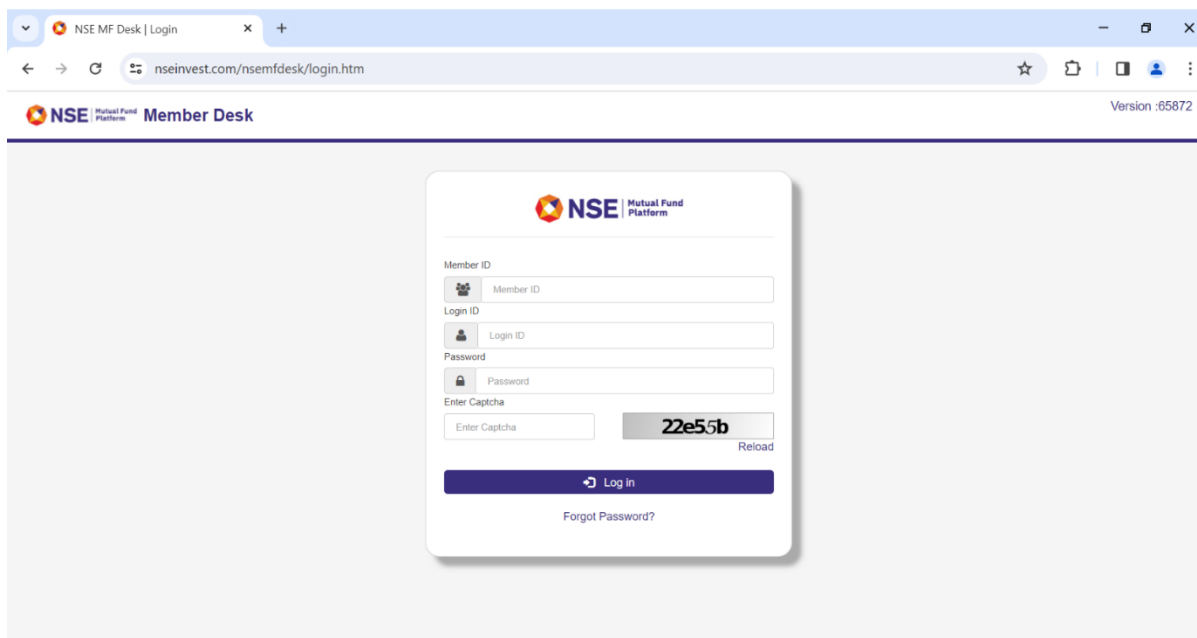
Member Hierarchy



Getting Started

UAT URL - <https://nseinvestuat.nseindia.com/nsemfdesk/login.htm>

Prod URL - <https://www.nseinvest.com/nsemfdesk/login.htm>



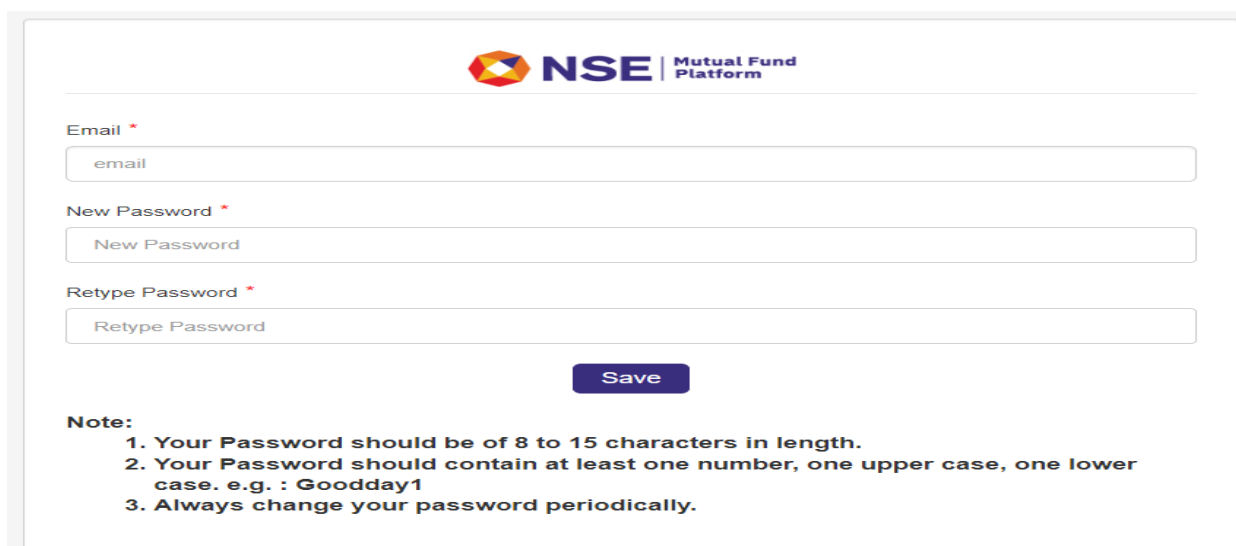
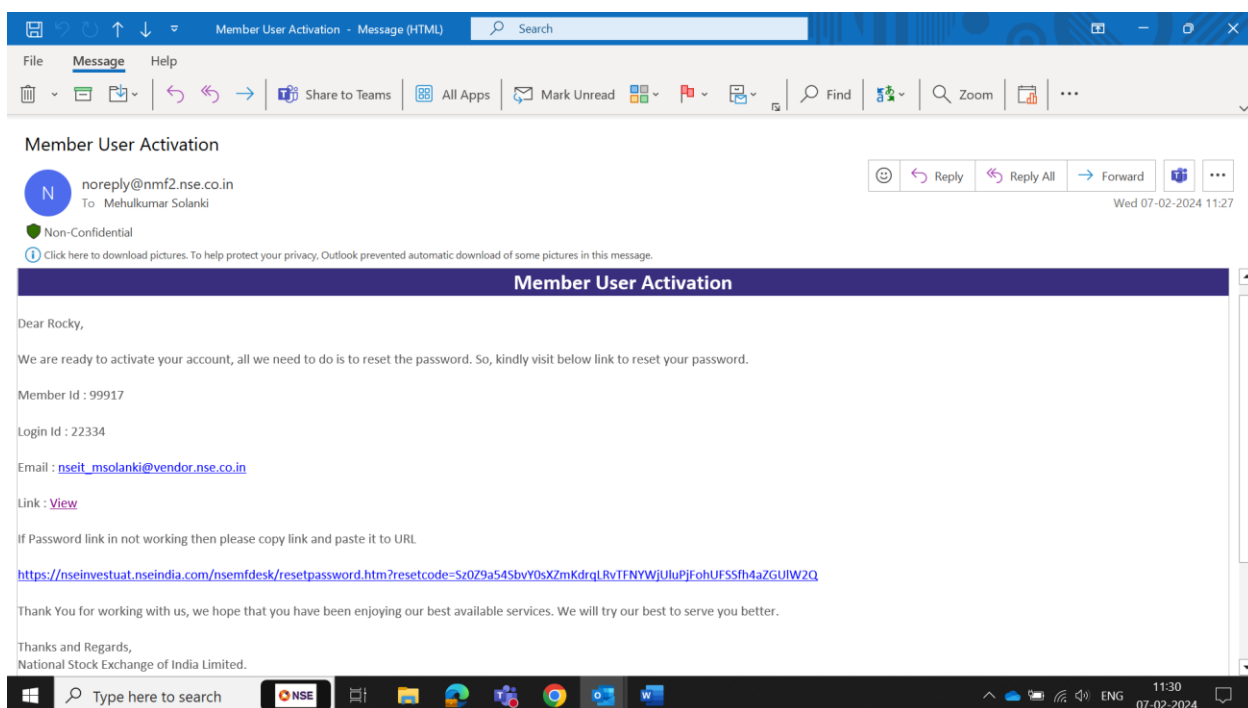
The screenshot shows the NSE MF Desk Login page. The browser address bar displays 'nseinvest.com/nsemfdesk/login.htm'. The page header includes the NSE Mutual Fund Platform logo and the text 'Member Desk' on the left, and 'Version :65872' on the right. The main content area features a login form with the following fields and elements:

- Member ID: A text input field with a user icon.
- Login ID: A text input field with a user icon.
- Password: A text input field with a lock icon.
- Enter Captcha: A text input field next to a captcha image showing '22e55b'.
- Log in: A blue button with a right arrow icon.
- Forgot Password?: A link below the Log in button.

How to Login: User needs to enter the Member ID, Login ID, Password and Captcha to login

Here there are two types of Login ID. One is ADMIN id and second is Dealer ID/User ID.

- Once the ADMIN user is created by NSE, user will receive the login credentials over email.
- ADMIN will be required to create the dealer / user depending on members hierarchy.
- Once a new dealer/user is created by ADMIN from Member login, an automatic email for Password Change will be sent to registered email ID of Dealer/User. On clicking password change link, user can set password of his/her choice. Refer below Email Screenshot and Password change screen screenshot.



NSE | Mutual Fund Platform

Email *

New Password *

Retype Password *

Save

Note:

1. Your Password should be of 8 to 15 characters in length.
2. Your Password should contain at least one number, one upper case, one lower case. e.g. : Goodday1
3. Always change your password periodically.

How to create Dealer/User

Menu: Admin > User Master

Member Admin can ADD, EDIT or VIEW users /dealers in the system as per below screenshots.

Member Admin user will be able to search and locate the users by entering the Login ID. Alternately the admin user can also search the dealer / users based on User creation date range (From Date – To Date)

User Master

Add
Edit/View

Login Details

Member Code
99917 - MEHUL SOLANKI

User Name *
User Name

Login ID *
Login ID

Date Of Birth *
DD-MM-YYYY

ARN Details

Member ARN Code
ARN-28392392

Sub Broker Code
Sub Broker Code

Sub Broker ARN
ARN - Sub Broker ARN

EUN No.
E EUN

Contact Details

Address
Address

Country
INDIA

State
Select State

City
City

Pin Code
Pin Code

Phone
Phone

Mobile *
Mobile

Fax No
Fax No

Email *
Email

Control Information

Access Level *
Select Access Level

Is Active *
☒ Yes ☐ No

Save
Reset

User Master

Add
Edit/View

Member Code
99917 - MEHUL SOLANKI

Login ID
Login ID

From Date *
01-07-2023

To Date *
07-02-2024

View
Reset

User Master Report

Show 10 entries
Search:

Sr No	Login ID	Username	Member ARN Code	Sub Broker ARN Code	Access Level	Status	Action	Creation Date
1	12345	TEST USER 1	ARN-28392392		MDESK USER	Active		31/08/2023 11:58 AM
2	22334	ROCKY	ARN-28392392		MDESK USER	Active	Resend Email	07/02/2024 11:26 AM
3	67890	TEST 67890	ARN-28392392		MDESK USER	Active	Resend Email	26/12/2023 14:42 PM
4	ADMIN	ADMIN	ARN-28392392		SUPER USER	Active		02/08/2023 12:48 PM

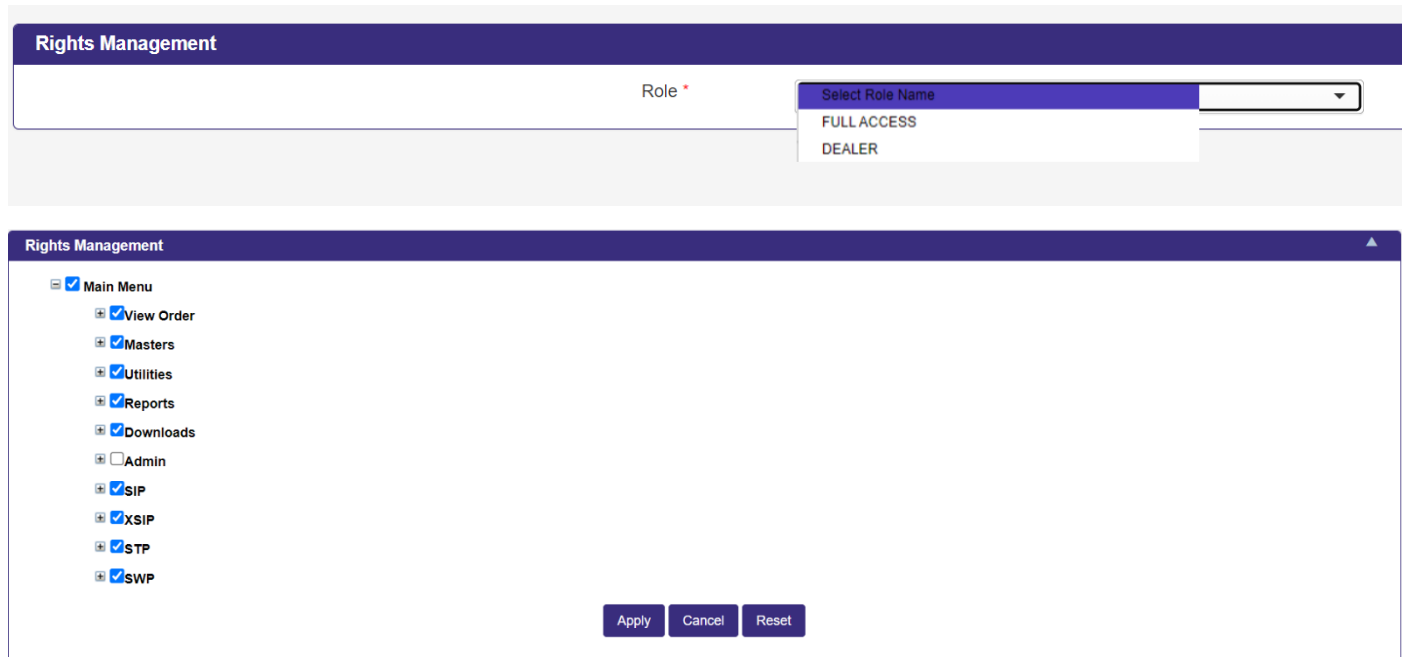
Showing 1 to 4 of 4 entries
Previous
1
Next

Member ADMIN can also Retrigger Email for password, only if the User has not received email link for first time password change.

How to create Rights Management

Menu: Rights Management

- Member ADMIN User will have FULL ACCESS of rights.
- Member ADMIN can provide limited access to DEALER user.



The screenshot shows the 'Rights Management' interface. At the top, there's a header 'Rights Management'. Below it, there's a 'Role' field with a dropdown menu. The dropdown menu is open, showing 'Select Role Name' at the top, followed by 'FULL ACCESS' and 'DEALER'. Below the dropdown, there's a list of permissions under the 'Main Menu' section. The permissions are: View Order (checked), Masters (checked), Utilities (checked), Reports (checked), Downloads (checked), Admin (unchecked), SIP (checked), XSIP (checked), STP (checked), and SWP (checked). At the bottom right, there are three buttons: 'Apply', 'Cancel', and 'Reset'.

Forgot Password

In the event of Forgot Password, users can utilise Forgot Password feature on Login screen.

By entering Member ID, Login ID and Registered Email ID, user can utilise Forgot password feature.



The screenshot shows the 'NSE Mutual Fund Platform' login screen. It has a header with the NSE logo and 'Mutual Fund Platform'. Below the header, there are four input fields: 'Member ID', 'Login ID', 'Password', and 'Enter Captcha'. The 'Enter Captcha' field has a captcha image showing 'ra5k3a' and a 'Reload' link. Below the input fields, there is a 'Log in' button with a right arrow icon. At the bottom, there is a link that says 'Forgot Password?'.

How to create Client/UCC

Menu: Utilities > Bulk Upload

File Type: CLIENT MASTER COMMON

User can refer this screen to create a client or UCC in the system. Both .csv and .txt file allowed with pipe (|) separated values. Kindly import file without header. The sample files are provided on the menu screen.

Bulk Upload

File Type *

CLIENT MASTER COMMON (MFI AND MFD)

Browse File *

Select File...

Browse

Upload

Reset

Only .csv file allowed with pipe(|) separated values. For Client : Related to kra & ckyc checking at member end. Kindly import file without header.

- CLIENT_MASTER_COMMON.csv
- CLIENT_MASTER_COMMON.txt

After uploading file, user can also see how many records are Processed Successfully and how many got Failed. User can also download the file pertaining to the failed records.

Bulk Upload

File imported successfully.

File Type *

Select File Type

Browse File *

Select File...

Browse

Upload

Reset

Client Master Common (MFI AND MFD)

Number of records in File.	Number of record processed successfully.	Number of record failed.
2	1	1

14_20240207121901_317762877335999_error.txt - Notepad

File Edit Format View Help

SP|7666178242|SP|msolanki@nseit.com|DC|7666178242|DC|FAILED : ONLY 'SI', 'JO' OR 'AS' VALUES ARE ALLOWED FOR HOLDING NATURE.

Client/UCC Report

Menu: Masters > Client Registration

User can use this report to have a list of all clients registered till date. After the UCC is created by member, the bank account and demat account of the UCC will be verified by the exchange. User can filter based on the below criteria like bank status, Depository status and Client status and export the same in excel format. User can view and export the details of the banks added and the status of the bank, Depository and demat status in the client registration report.

Client Registration

View

Member Code*
12346 - TEST NJ MEMBER

Client Code/Name
UCC90012 - TEJAS IDFC AC TEST TEST

OR

Date Type*
CREATED DATE

From Date*
07-05-2024

To Date*
07-05-2024

PAN No.
PAN NO.

Client Status
Select Client Status

Depository Status*
ALL

Bank Status*
ALL

View

Export To Excel

Reset

Pan No should be First 5 alphabetic + Next 4 numerical + Last alphabetic.

Cancelled Cheque Upload

If bank registration fails, member must upload cancelled cheque through their login. Once cancelled cheque copy is uploaded, the same will be validated by NSE Ops team and if appropriate, the respective bank account will be activated for transactions.

Menu: Utilities > Client Cancel Cheque Upload

Client Cancel Cheque Upload

Upload View

Client Code/Name
Please enter value for search.

OR

First Applicant PAN
First Applicant PAN

Maximum 10 PAN are allowed with comma(,) separated.

OR

Date Type
UCC Created Date

From Date
01-01-2024

To Date
30-01-2024

View

Reset

Client Detail Report having UCC Created Date between 01-01-2024 To:30-01-2024

Upload Cheque	CLIENT CODE	FIRST APPLICANT NAME	FIRST APPLICANT PAN	Bank Sr. No	Bank Name	Bank Account No.	Account Type	IFSC Code	MICR	DEFAULT BANK FLAG	Branch Name	STATUS	STATU
Choose File No file chosen	EQP013	ADVIK PSF TEST TEST	QERFP2222E	1	HDFC BANK	86474200011	CB	HDFC0000060		1	FORT	FAILED	API
Choose File No file chosen	EQP014	ADHYAN PSF TEST TEST	QERFP2222G	1	HDFC BANK	86474200012	CB	HDFC0000060		1	FORT	FAILED	API
Choose File No file chosen	EQP014	ADHYAN PSF TEST TEST	QERFP2222G	2	AXIS BANK	669966998846	CB	UTIB0000395		0	AXIS BANK	FAILED	API

Upload

Reset

Cancel

Additional Bank Details Upload

Menu: Utilities > Bulk Upload

File Type: Client Bank Upload

User can upload additional bank details against a Client/UCC. Both .csv and .txt file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample file provided on screen for their reference. Once uploaded, user can view and export the details of the banks added and the status of the bank in the client registration report (Masters> Client registration).

Bulk Upload

File Type *

CLIENT BANK UPLOAD

Browse File *

Select File...

Browse

Upload

Reset

Only .csv or .txt file allowed with pipe(|) separated values. Kindly import file without header.

- CLIENT_BANK_UPLOAD.csv
- CLIENT_BANK_UPLOAD.txt

Client Code (UCC)|Account Type|Account No|MICR No|IFSC Code|Action|Default Bank Flag

10031|Add|CB|ACCIN0000018|700002021|SBIN0005943|Y

10031|Del|CB|ACCIN0000018|SBIN0005943|

Transactions –

How to enter Purchase/Redemption transaction

Menu: Utilities > Bulk Upload

File Type: Order Entry

User can place Purchase/Redemption orders in the system. Both .csv and .txt file allowed with pipe (|) separated values. Kindly import file without header. User can check upload structure file for reference.

User can refer sample files provided on screen for their reference.

For purchase:

Bulk Upload

File Type *

ORDER ENTRY

Browse File *

Select File...

Browse

Upload

Reset

! only .csv, .txt and Incremental(.001,.002,.003..) file allowed with pipe(|) separated values. ! Kindly import file without header.

- Order_Entry.csv
- Order_Entry.txt

After uploading file, User can view how many records are Processed Successfully and Failed. User can also download the error records for failed records.

Bulk Upload

File imported successfully.

File Type *

Select File Type

Browse File *

Select File...

Browse

Upload

Reset

Order Entry Summary

Number of records in File.	Number of record processed successfully.	Number of record failed.
1	1	0

After uploading order file successfully for Purchase transactions, investor will receive an Email on investor's registered mail ID for authorisation and for payment.

Transaction Submission Notification

 noreply@nmf2.nse.co.in
To: Tejas Mahajan

 Non-Confidential

 Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

 Reply  Reply All  Forward 

Mon 06-05-2024 15:20

Transaction Submission Notification

Dear TEJAS IDFC AC TEST TEST,

Greetings from NSE Invest.

We are glad to inform you that your distributor/advisor 12346 - TEST NJ MEMBER has electronically submitted purchase application through NSE Invest on your behalf for the transactions.

Kindly click the below link to review the above transaction/s and complete the transaction by selecting appropriate mode of payment for successful processing of the transaction. In case of any discrepancies, please contact your distributor/advisor.

[View & Make Payment](#)

If you are not able to open the above link, please copy and paste the below text your browser
nseinvestuat.nseindia.com/mf/ba8bfe11

Kindly note that the transaction is valid till 10-May-2024 subject to realization of the payment. NAV applicability will be subject to transfer of funds to respective AMC account.
Thank you very much for choosing to transact on NSE Invest.

NSE / AMC shall have the right to reject the transaction / reverse the transaction processed earlier if the KYC, FIRC requirement or any regulatory requirement with regards to NRI customers is not fulfilled.
In such case NSE / AMC shall not held responsible for any loss of return suffered by the concerned customer.

In case you need any clarification, please contact your Distributor 12346 - TEST NJ MEMBER or you can also email to support@nseinvest.com, quoting your Client code, PAN, mobile no. and your query.

We look forward to your continued support and assuring you of our best services always.

Thanks and Regards,
National Stock Exchange of India Limited.

Here investor must do payment for order placed by clicking on **View & make Payment link** present in the mail communication.

Purchase Order Payment for TEJAS IDFC AC TEST TEST (UCC90012)



Distributor Name
TEST NJ MEMBER



Distributor Contact No
9322594562



Distributor Email
NSEIT_TMAHAJAN@VENDOR.NSE.CO.IN

Pending Order Summary



Order Request
Date
06/05/2024
15:20:08

Order No.
441270000111

Scheme Name
KOTAK ABSOLUTE FUND-DIRECT
PLAN IDCW-REINVESTMENT

Amount
55,000.00

Folio No.
9966223312359840

Sip Reg No

Active Till
10/05/2024
23:59:59

Net Payable Amount : 0.00

Payment Mode *

- Select Payment Mode
- Select Payment Mode
- MANDATE
- UPI
- NEFT/RTGS**
- NET BANKING
- CHEQUE

from the respective bank.

After clicking on link, you will be redirected to payment Gateway, where you can select your order and make payment by different modes of payment as per investor's availability. Investor will be able to make payment only from the verified bank account.

Purchase Order Payment for TEJAS IDFC AC TEST TEST (UCC90012)

 Distributor Name TEST NJ MEMBER	 Distributor Contact No 9322594562	 Distributor Email NSEIT_TMAHAJAN@VENDOR.NSE.CO.IN
--	--	--

Pending Order Summary

☐							
☐	Order Request Date 06/05/2024 15:20:08	Order No. 441270000111	Scheme Name KOTAK ABSOLUTE FUND-DIRECT PLAN IDCW-REINVESTMENT	Amount 55,000.00	Folio No. 9966223312359840	Slip Reg No	Active Till 10/05/2024 23:59:59

Net Payable Amount : 55,000.00

Payment Mode * CHEQUE	Bank Account * IDFC FIRST BANK LTD - XXXX1214	Payable To * National Securities Clearing Corporation Ltd.
Cheque Number * 1213131	Cheque Date * 06-05-2024	

Note : Cheque amount must be equal to net payable amount.
Note: All the transactions will be processed only after receipt of fund confirmation from the respective bank.

[Proceed](#) [Reset](#)

Purchase Order Payment for TEJAS IDFC AC TEST TEST (UCC90012)

 Distributor Name TEST NJ MEMBER	 Distributor Contact No 9322594562	 Distributor Email NSEIT_TMAHAJAN@VENDOR.NSE.CO.IN
--	--	--

Purchase Order Confirmation

Request Date 06/05/2024 15:20:08	Order No. 441270000111	Scheme Name KOTAK ABSOLUTE FUND-DIRECT PLAN IDCW-REINVESTMENT	Transaction Mode Demat	Folio No. 9966223312359840	Order Remark PAYMENT CONFIRMATION PENDING	Amount 55,000.00	SIP Reg. No
Total Collection Amount						55,000.00	
Payment Mode						CHEQUE	
Deposit Slip No.						19	

✔ Your payment request is accepted successfully as per above details.

View Orders

Member Desk> Menu> View Orders

User can view all orders present in system till date from this Menu. Also, user can cancel orders from this menu. Orders can be any order like Purchase, Redemption, Switch, SIP, XSIP, SWP, STP.

Also, user can filter order from this screen as per AMC, Scheme Name, Scheme Code, Client Code, Order IDs.

View Order

AMC Name

Select AMC Name

Scheme Name

Select Scheme Name

Scheme Code

Scheme Code

Client Code

Client Code

OR

Order Ids

Order Ids

Maximum 50 Order No. are allowed with comma(,) separated.

View Reset

View Orders as on 07-02-2024

Show 50 entries

Sr No.	Cancel	Activity	Request Date	Order No	Scheme Code	ISIN	Scheme Name	Client	Client Name	Member	P/R	All Un
1	Cancel	NEW	07/02/2024 14:39:49	440380000104	02-DP	INF209K01090	ADITYA BIRLA SUN LIFE TAX RELIEF 96 FUND (ELSS U/S 80C OF IT ACT) - REGULAR PLAN -IDCW PAYOUT	UCC9007	ACHIT TEST TEST	99917	P	N
2		NEW	07/02/2024 03:00:01	440380000074	SUBCGP-GR	INF903JA1Z3	SUNDARAM LARGE CAP FUND - REGULAR PLAN GROWTH	CAB9007	ACHIT TEST TEST	99917	P	N
3		NEW	07/02/2024 03:00:01	440380000073	02-DP	INF209K01090	ADITYA BIRLA SUN LIFE TAX RELIEF 96 FUND (ELSS U/S 80C OF IT ACT) - REGULAR PLAN -IDCW PAYOUT	CAB9006	ACHIT TEST TEST	99917	P	N

SIP Transactions

How to enter SIP transaction

Menu: SIP > SIP Bulk Upload

File Type: SIP Registration

User can place SIP orders in the system. Only .csv file allowed with comma (,) separated values. Kindly import file without header. User can refer sample files provided on screen for their reference. User can check upload structure file for reference.

Below are some key parameters of SIP registration: -

- Same Day SIP: If yes, first instalment will trigger on date of SIP registration else on SIP date
- Frequency: Daily, Weekly, Monthly, Quarterly, Half Yearly or Yearly
- SIP Date: Date on which instalment should trigger
- No of Instalment

SIP Bulk Upload

File Type *

SIP REGISTRATION

Browse File *

Select File...

Browse

Upload

Reset

Please select File to Upload.

only .csv file allowed with comma(,) separated values. Kindly import file without header.

slp_registration.csv

After uploading SIP order file successfully investor will receive email communication for authorisation of placed SIP order.

If investor fails to authorise using link from email communication, the link will expire after 48 hours and the SIP registration will be cancelled.

Authorization Request for SIP Registration

 noreply@nmf2.nse.co.in
To: Tejas Mahajan

 Non-Confidential

 If there are problems with how this message is displayed, click here to view it in a web browser.

 Reply  Reply All  Forward     Mon 06-05-2024 15:59

SIP Registration Notification

Mr. /Ms./ M/s. TEJAS IDFC AC TEST TEST,

Greetings from NSE Invest.

Thank you for Investing through TEST NJ MEMBER

We are happy to inform you that 12346 - TEST NJ MEMBER has submitted SIP Registration request on your behalf, the details of which are provided below:

SIP Registration Details	
SIP Reg No.	202405061000013
Transaction Type	Fresh Purchase
Scheme Name	KOTAK ABSOLUTE FUND-DIRECT PLAN GROWTH-GROWTH
Amount	17000.00
SIP From Date	09-May-2024
SIP To Date	08-May-2025
Total Installment	12
Frequency	MONTHLY

Please click the link below to approve or reject the SIP registration.

[View & Authorize](#)

If you are not able to open the above link, please copy and paste the below text in your browser
nseinvestuat.nseindia.com/mf/26ae063c

Here investor must authorise SIP order by clicking on **View & Authorise link** present in the mail communication.

After clicking on link, you will be redirected to page where investor can authorise or reject SIP Order.

NSE Mutual Fund Platform Client Desk

 Distributor Name
12346-TEST NJ MEMBER

 Distributor Contact No.
9322594562

 Distributor Email
NSEIT_TMAHAJAN@VENDOR.NSE.CO.IN

SIP Registration Authorization for TEJAS IDFC AC TEST TEST (UCC90012)

☐

SIP Reg No

202405061000013

Transaction Type

Fresh Purchase

Scheme Name

KOTAK ABSOLUTE FUND-DIRECT PLAN GROWTH-GROWTH

Amount

17000

SIP From Date

09-May-2024

SIP To Date

08-May-2025

Total Installments

12

Frequency

MONTHLY

Authorize

Reject

Reset

NSE Mutual Fund Platform Client Desk

 Distributor Name
12346-TEST NJ MEMBER

 Distributor Contact No.
9322594562

 Distributor Email
NSEIT_TMAHAJAN@VENDOR.NSE.CO.IN

SIP Registration Confirmation for TEJAS IDFC AC TEST TEST (UCC90012)

SIP Reg No

202405061000013

Transaction Type

Fresh Purchase

Scheme Name

KOTAK ABSOLUTE FUND-DIRECT PLAN GROWTH-GROWTH

Amount

17000

SIP From Date

09-May-2024

SIP To Date

08-May-2025

Total Installments

12

Frequency

MONTHLY

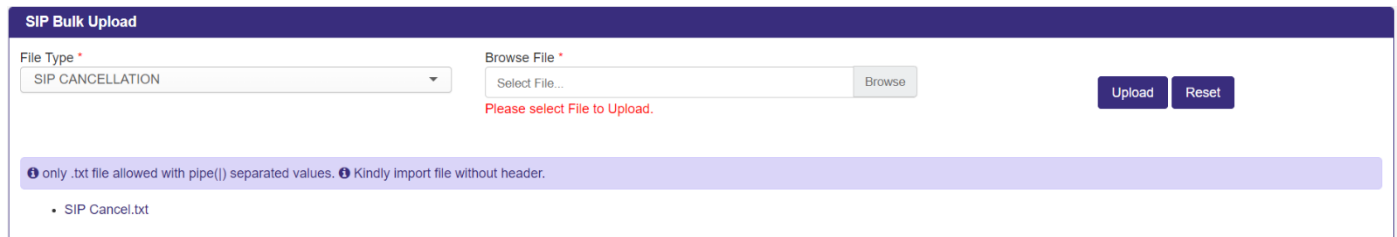
Thank you for completing authorization. Transaction will be processed as per above mention.

How to Cancel SIP transaction

Menu: SIP > SIP Bulk Upload

File Type: SIP Cancellation

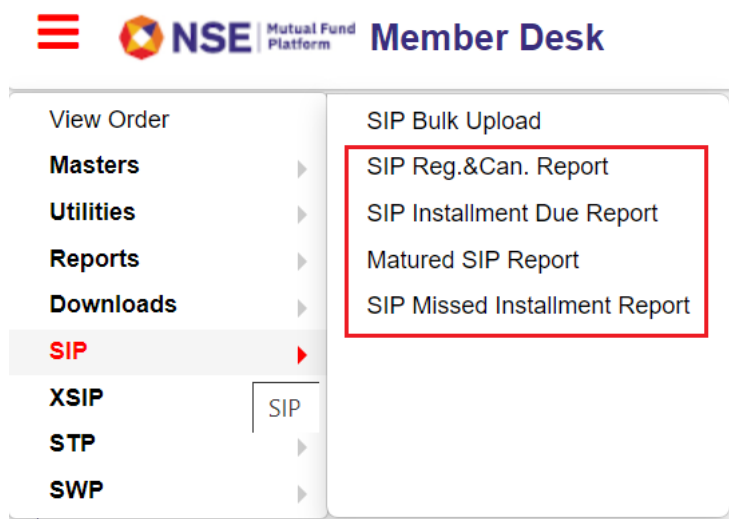
User can cancel SIP orders in the system. Only .txt file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample files provided on screen for their reference.



Various SIP Reports

Menu: SIP >>

- **SIP Reg. & Can. Report** = This report gives data of SIP registered till date and SIP Cancelled till date. User can also Export this report in Excel and TXT format for their reference.
- **SIP Instalment Due Report** = This report fetches the data of SIP instalment due on a specific date by incorporating From Date and To Date
- **SIP Matured Report** = This report fetches the data of all those SIP which are matured as on today only. Future date is not allowed here.
- **SIP Missed Instalment Report** = This report fetches data of all those SIP and whose instalment are not triggered/missed due to some business change. This report is fetched as on today only. Future date is not allowed here.



SIP Top UP

Member desk>Utility>Bulk Upload>SIP Modification

SIP Top-up facility is used to Top up the SIP amount of a specific scheme on an Half yearly or yearly basis.

User can upload Top up SIP orders in the system. Both .txt and .CSV files are allowed with pipe (|) separated values. Kindly import file without header. User can refer sample files provided on screen for their reference.

Bulk Upload

File Type *

SIP MODIFICATION

Modification Type *

Top Up

Browse File *

Select File...

Browse

Upload

Reset

Only .csv or .txt file allowed with pipe(|) separated values. Kindly import file without header.

Sip_Topup_Registration.csv

Sip_Topup_Registration.txt

After uploading SIP-Top Up order file successfully investor will receive email communication for authorisation. Where investor can authorise or reject that transaction by clicking on link present in the mail communication.

Topup SIP Registration Notification

Mr./Ms./ M/s. AMIT TEST TEST,

Greetings from NSE Invest.

Thank you for Investing through BULBUL

We are happy to inform you that 99915 - BULBUL has submitted Topup SIP Registration request on your behalf, the details of which are provided below:

Topup SIP Registration Details

Topup SIP Reg No.	48
Principal SIP Reg No	202404301000038
Scheme Name	ADITYA BIRLA SUN LIFE TAX RELIEF '96 FUND- (ELSS U/S 80C OF IT ACT) - IDCW-REGULAR PLAN
Pricipal Amount	18000.00
Topup Amount	4000.00
From Date	02-May-2024
To Date	02-Apr-2026
Topup Frequency	ANNUALLY

Please click the link below to approve or reject the Topup SIP registration.

[View & Authorize](#)

If you are not able to open the above link, please copy and paste the below text in your browser

nsainvest@nseindia.com/mf/b6ce98fd

SIP TOP up registration report. - This report gives data of Top up SIP registered till date and User can also Export this report in Excel and TXT format for their reference.

User can apply multiple filters like date range, client code, SIP reg No to generate report.

SIP Top Up Registration Report

Search By

NONE

OR

From Date *

09-04-2024

To Date *

07-05-2024

AMC Name

Select Amc Name

Scheme Name

Select Scheme Name

View

Export To Text

Export To Excel

Reset

Top Up Registration Report

Show

50

entries

Member Code	Client Code	Client Name	Reg. No.	Scheme Code	Scheme Name	SIP/X SIP Amount	Start Date	End Date	Top Up Amount	Date Of Activation	Ent
99915	BUL00001	AMIT TEST TEST	48	02	ADITYA BIRLA SUN LIFE TAX RELIEF '96 FUND- (ELSS U/S 80C OF IT ACT) - IDCW-REGULAR PLAN	18000.00	02-May-2024	02-Apr-2026	4000.00	30-Apr-2024	AD

Showing 1 to 1 of 1 entries

Previous

1

Next

Mandate Registration (Physical)

Menu: XSIP > Mandate > Mandate Bulk Upload

Enter **Mandate type= X** For ACH mandate

User can place Mandate Registration request in the system. Both .txt and .csv file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample files provided on screen for their reference.

Mandate Bulk Upload

Browse File *

only .csv, .txt file allowed with pipe(|) separated values. Kindly import file without header.

- Mandate_bulk_Upload_Sample.csv
- Mandate_bulk_Upload_Sample.txt

After registering ACH Mandate / E-Mandate, Investor will receive email communication where all details about registered ACH Mandate will be mentioned.

ACH Mandate Registration

 noreply@nmf2.nse.co.in
To: Tejas Mahajan

 Non-Confidential

 Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

 MANDATE_2024050610002.pdf
77 KB

Dear Investor,

Greetings from NSE Invest.

We request you to please sign attached pre-printed ACH form and send the same to TEST NJ MEMBER to enable us to take it forward for registration.

Client code	: TEJM9001
Investor Name	: TEJASEM MANDATE
Bank Name	: HDFC BANK
Account Number	: 50200003144866
Account Type	: SB
IFSC Code	: HDFC0003354
MICR Code	:
Branch Name	: MULUND - SAGAR GARDEN
ACH From Date	: 06-May-2024
ACH To Date	: 31-Dec-2045
Until Cancelled	: N
ACH Amount	: 400200.00
Debit Amount Type	: Maximum Amount

Looking forward to your support and active participation on NSE Invest.

In case you need any clarification, please contact TEST NJ MEMBER on their registered email or phone number.

  Reply  Reply All 

NACH pre- filled Mandate Download

Member desk>Menu>XSIP>Mandate>NACH PRE-Filled ACH Download

After registering Mandate user need to download Mandate form of registered mandate and need to upload that form in Member desk.

NACH Pre-filled Mandate Download

Client Code/Name
Please enter value for search. ▾

Mandate Registration Date (From – To)
01-04-2024 07-05-2024

OR

Mandate Id
Member Mandate Id

[Download Blank Mandate](#) [View](#) [Reset](#)

NACH Mandate Report From : 01-04-2024 To : 07-05-2024

Show 50 entries

Select All	Download PDF	Mandate ID	Mandate Registration Date	Client Code	Holder Name	Bank Name	Acc No.	MICR	IFSC	Amount	Start Date	End Date	Status
☐	Download	2024050610002	06/05/2024 16:44:29	TEJIM9001	TEJASEM MANDATE	HDFC BANK	50200003144866		HDFC0003354	400200	06/05/2024	31/12/2045	SCAN IMAGE NOT UPLOADED

Upload Scan Mandate –

Member desk>Menu>XSIP>Mandate> Upload Scan mandate

After downloading ACH Mandate form, user needs to upload that form to Scan Mandate. In this menu, user can upload file as well as can check uploaded mandate files. User can refer the below screen to upload the mandate form files, after uploading that entry will get removed from the record.

Upload Scan Mandate

[Upload](#) [View](#)

Client Code/Name
Please enter value for search. ▾

Mandate Registration From Date
01-04-2024

Mandate Registration To Date
07-05-2024

OR

Mandate ID
Mandate ID

Maximum 10 Mandate ID are allowed with comma(,) separated.

[View](#) [Reset](#)

Mandate Detail Report - Registration Date between 01-04-2024 To:07-05-2024

Upload Scan PDF	Mandate ID	Mandate Registration Date	Mandate Status	Status Remarks	Client Code	Holder Name	Bank Name	Acc No.	MICR	IFSC	Amount	Start Date	End Date	UPLOAD HISTO
Choose File No file chosen	2024050610002	06/05/2024 16:44:29	SCAN IMAGE NOT UPLOADED		TEJIM9001	TEJASEM MANDATE	HDFC BANK	50200003144866		HDFC0003354	400200.00	06/05/2024	31/12/2045	
Choose File No file chosen	2024041910003	19/04/2024 12:19:27	VERIFICATION FAILED	j	TEJIM9001	TEJASEM MANDATE	HDFC BANK	50200003144866		HDFC0003354	60100.00	19/04/2024	31/12/2045	VIEW
Choose File No file chosen	2024041910001	19/04/2024 12:19:27	VERIFICATION FAILED	test	TEJIM9001	TEJASEM MANDATE	HDFC BANK	50200003144866		HDFC0003354	40100.00	19/04/2024	31/12/2045	VIEW
Choose File No file chosen	2024041910002	19/04/2024 12:19:27	VERIFICATION FAILED	gc	TEJIM9001	TEJASEM MANDATE	HDFC BANK	50200003144866		HDFC0003354	50100.00	19/04/2024	31/12/2045	VIEW

[Upload](#) [Reset](#) [Cancel](#)

Post upload of signed mandate form, details are sent to the Service Provider. Service Provider will check all details and provide unique UMRN no against the registered mandate. Post which user is eligible for registering XSIP.

Mandate Registration (eMandate)

Menu: XSIP > Mandate > Mandate Bulk Upload User can place Mandate Registration request in the system. Both .txt and .csv file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample files provided on screen for their reference.

Enter **Mandate type= E For Emandate**

Mandate Bulk Upload

Browse File *

📄 only .csv, .txt file allowed with pipe(|) separated values. *📄* Kindly import file without header.

- Mandate_bulk_Upload_Sample.csv
- Mandate_bulk_Upload_Sample.txt

After registering E Mandate by uploading file successfully, investor will receive email communication where investor must confirm and authorise E-mandate by using Options like Aadhar card, Net Banking, Debit Card.

Bank Name HDFC BANK	Account No 50200003144866	Account Type SAVINGS
Bank Branch MULUND - SAGAR GARDEN	IFSC HDFC0003354	

ACH Mandate Detail

Start Date 06/05/2024	End Date 31/12/2045	Debit Frequency AS AND WHEN PRESENTED
Amount ₹ 430200	NSE Mandate ID 2024050610003	

Authorization Mode

Aadhaar Card ▼

Select Authorization Mode
Net Banking
Debit Card
Aadhaar Card


NATIONAL AUTOMATED CLEARING HOUSE

E-mandate Powered By


NATIONAL PAYMENTS CORPORATION OF INDIA

Mandate Reports

Menu: XSIP > Mandate > Mandate Detailed Report

This reports displays the current mandate status.

Mandate Detail Report

Mandate Id

Search by Mandate Id

Mandate Type *

NACH MANDATE

Mandate Status

Select Mandate Status

OR

Date Type

Registration Date

Start Date *

01-08-2023

End Date *

30-08-2023

Client Code/Name

Please enter value for search.

View

Export To Excel

Export To Text

Reset

Mandate Detail Report											
Show	50	entries									
Sr No	MANDATE ID	CLIENT CODE	CLIENT NAME	MEMBER CODE	BANK NAME	BANK BRANCH	AMOUNT	REGISTRATION DATE	STATUS	ENACH STATUS	REJECTION REASON
1	2023080910006	UCC9015	AKSHAJ TEST TEST	99917	FINO PAYMENTS BANK	CHENNAI - ITC CENTRE - ANNA SALAI	100000	09/08/2023	ASSIGNED TO AGENCY		
2	2023080910007	UCC9015	AKSHAJ TEST TEST	99917	FINO PAYMENTS BANK	CHENNAI - ITC CENTRE - ANNA SALAI	110000	09/08/2023	ASSIGNED TO AGENCY		
3	2023080910008	UCC9015	AKSHAJ TEST TEST	99917	FINO PAYMENTS BANK	CHENNAI - ITC CENTRE - ANNA SALAI	120000	09/08/2023	ASSIGNED TO AGENCY		
4	2023080910009	UCC9015	AKSHAJ TEST TEST	99917	FINO PAYMENTS BANK	BHULABHAI DESAI ROAD	130000	09/08/2023	ASSIGNED TO AGENCY		
5	2023080910010	UCC9015	AKSHAJ TEST TEST	99917	FINO PAYMENTS BANK	CHENNAI - ITC CENTRE - ANNA SALAI	130000	09/08/2023	ASSIGNED TO AGENCY		

How to enter XSIP transaction

Menu: XSIP > XSIP Bulk Upload

File Type: XSIP Registration

User can place XSIP orders in the system. Both .txt and .csv file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample files provided on screen for their reference.

Below are some key parameters of XSIP registration: -

- Frequency: Monthly, Quarterly, Half Yearly or Yearly
- SIP Date: Date on which instalment should trigger
- No of Instalment
- Same Day SIP: Not allowed for XSIP

XSIP Bulk Upload

File Type

XSIP REGISTRATION

Browse File *

Select File

Browse

Import

Reset

only .csv, .txt file allowed with pipe(|) separated values. Kindly import file without header.

XSIP_bulk_Upload_Sample.csv

XSIP_bulk_Upload_Sample.txt

After uploading XSIP order file successfully investor will receive email communication for authorisation of placed SIP order

Authorization Request for XSIP Registration

 noreply@nmf2.nse.co.in
To: Tejas Mahajan

 Non-Confidential

 If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

 Reply  Reply All

XSIP Registration Notification

Mr. /Ms./ M/s. TEJASEM MANDATE,

Greetings from NSE Invest.

Thank you for Investing through TEST NJ MEMBER

We are happy to inform you that 12346 - TEST NJ MEMBER has submitted XSIP Registration request on your behalf, the details of which are provided below:

XSIP Registration Details

XSIP Reg No.	202405061000018
Transaction Type	Fresh Purchase
Scheme Name	ADITYA BIRLA SUN LIFE TAX RELIEF '96 FUND- (ELSS U/S 80C OF IT ACT) - IDCW-REGULAR PLAN
Amount	9000.00
XSIP From Date	14-May-2024
XSIP To Date	13-May-2025
ACH From Date	19-Apr-2024
ACH To Date	31-Dec-2045
Debit Amount Type	Fixed Amount
Total Installment	12
Frequency	MONTHLY

Please click the link below to approve or reject the XSIP registration.

[View & Authorize](#)

Here investor must authorise SIP order by clicking on **View & Authorise link** present in the mail communication.

After clicking on link, you will be redirected to page where investor can authorise or reject SIP Order.

How to Cancel XSIP transaction

Menu: XSIP > XSIP Bulk Upload

File Type: XSIP Cancellation

User can this screen to cancel XSIP orders in the system. Both .txt and .csv file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample files provided on screen for their reference.

XSIP Bulk Upload

File Type

XSIP CANCELLATION

Browse File *

Select File

Browse

Import

Reset

 only .csv, .txt file allowed with pipe(|) separated values.  Kindly import file without header.

- XSIP_bulk_Cancellation_Sample.csv
- XSIP_bulk_Cancellation_Sample.txt

After Successfully uploading file for XSIP cancellation, investor will receive email, where investor must authorise that cancellation which is initiated by investor by clicking on link given in mail communication.

Authorization Request for XSIP Cancellation

N noreply@nmf2.nse.co.in
To Tejas Mahajan

Non-Confidential

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Mr. /Ms./ M/s. TEJASEM MANDATE,

Greetings from NSE Invest.

Kindly click the below link to review and approve the cancelled transaction/s. In case of any discrepancies, please contact your distributor/advisor.

[View & Authorize](#)

If you are not able to open the above link, please copy and paste the below text in your browser
nseinvestuat.nseindia.com/mt/e5f25e1a

Kindly note that the transaction is valid till 07-May-2024 subject to realization of the cancellation.

Thank you very much for choosing to transact on NSE Invest.

NSE / AMC shall have the right to reject the transaction / reverse the transaction processed earlier if the KYC, FIRC requirement or any regulatory requirement with regards to NRI customers is not fulfilled. In such case NSE / AMC shall not held responsible for any loss of return suffered by the concerned customer.

In case you need any clarification, please contact your Distributor 12346 - TEST NJ MEMBER or you can also email to support@nseinvest.com, quoting your Client code, PAN, mobile no. and your query.

We look forward to your continued support and assuring you of our best services always.

Thanks and Regards,
National Stock Exchange of India Limited.

Reply

Reply All

Forward

Mon 06-05-2024 17:1

NSE Mutual Fund Platform Client Desk

Distributor Name
12346-TEST NJ MEMBER

Distributor Contact No.
9322594562

Distributor Email
NSEIT_TMAHAJAN@VENDOR.NSE.CO.IN

XSIP Cancellation Authorization for TEJASEM MANDATE (TEJM9001)

☒

XSIP Exchange Order No	Transaction Type	Registered Date	Symbol/Series	Amount
202405061000012	Fresh Purchase	06-May-2024	02-DP	16000

☐

Authorize

Reset

NSE Mutual Fund Platform Client Desk

Distributor Name
12346-TEST NJ MEMBER

Distributor Contact No.
9322594562

Distributor Email
NSEIT_TMAHAJAN@VENDOR.NSE.CO.IN

XSIP Cancellation Confirmation for TEJASEM MANDATE (TEJM9001)

XSIP Exchange Order No	Transaction Type	Registered Date	Symbol/Series	Amount
202405061000012	Fresh Purchase	06-MAY-2024	02-DP	16000

Thank you for completing authorization. Transaction will be processed as per above mention.

Various XSIP Reports

Menu: XSIP >>

- **XSIP Reg. & Can. Report** = This report gives data of XSIP registered till date and XSIP Cancelled till date. User can also Export this report in Excel and TXT format for their reference.
- **XSIP Instalment Due Report** = This report fetches the data of XSIP instalment due for future dates based on From Date and To Date
- **XSIP Matured Report** = This report fetches the data of all those XSIP which are matured as on today only. Future date is not allowed here.

- **XSIP Missed Instalment Report** = This report fetches data of all those XSIP and whose instalment are not triggered/missed due to some business change. This report is fetched as on today only. Future date is not allowed here.

Order Cancellation

Menu: Utilities > Bulk Upload

File Type: Order Cancellation

User can cancel orders in the system. Both .txt and .csv file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample files provided on screen for their reference.

Bulk Upload

File Type *

ORDER CANCELLATION

Browse File *

Select File...

Browse

Upload

Reset

Please select File to Upload.

only .csv, .txt and incremental(.001,.002,.003..) file allowed with pipe(|) separated values. Kindly import file without header.

Order_Cancellation.csv

After cancelling order by uploading file, investor will receive Email communication on registered mail id for cancellation of Order.

Transaction Cancellation Notification

noreply@nmf2.nse.co.in
To: Tejas Mahajan

Non-Confidential

If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Reply Reply All Forward

Mon 06-05-2024 16:32

Transaction Cancellation Notification

Mr. /Ms./ M/s. TEJAS IDFC AC TEST TEST,

Greetings from NSE Invest.

Kindly note that the below transaction/s entered on your behalf by your distributor/advisor 12346 - TEST NJ MEMBER has been cancelled. In case of any discrepancies, please contact your distributor/advisor.

Transaction Details	
Exchange Order No.	441270000309
Fund	ADITYA BIRLA SUNLIFE MUTUAL FUND
Transaction Type	Purchase
Folio	9966223312359840
Scheme Name	ADITYA BIRLA SUN LIFE TAX RELIEF '96 FUND- (ELSS U/S 80C OF IT ACT) - IDCW-REGULAR PLAN
Divident Option	GROWTH
Trxns Amount	55000
Status	CANCELED

Thank you very much for choosing to transact on NSE Invest.

NSE / AMC shall have the right to reject the transaction / reverse the transaction processed earlier if the KYC, FIRC requirement or any regulatory requirement with regards to NRI customers is not fulfilled. In such case NSE / AMC shall not held responsible for any loss of return suffered by the concerned customer.

In case you need any clarification, please contact your Distributor 12346 - TEST NJ MEMBER or you can also email to support@nseinvest.com, quoting your Client code, PAN, mobile no. and your query.

UTRN Bulk Upload

Menu: Utilities > Bulk Upload

File Type: UTR Upload

User can upload UTRN in the system. Both .txt and .csv file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample files provided on screen for their reference.

Note: Transfer Date format should be DD-MMM-YYYY

Bulk Upload

File Type *

UTR UPLOAD

Browse File *

Select File...

Browse

Upload

Reset

Only .csv or .txt file allowed with pipe(|) separated values. Kindly import file without header.

- UTR Upload.csv
- UTR Upload.txt

Below is one sample UTRN bulk upload file in TXT format. File can also up upload in CSV format

UTRN upload.txt - Notepad

File Edit Format View Help

UCC9006	AXIS BANK	669966998804	UTIB0000395	TEST12345	31-AUG-2023	432430000001
UCC9006	AXIS BANK	669966998804	UTIB0000395	TEST12345	31-AUG-2023	432430000002

UTRN Order Number

How to enter Switch transaction

Menu: Utilities > Bulk Upload

File Type: Switch Order Entry

User can input Switch orders in the system. Only .txt file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample files provided on screen for their reference.

Bulk Upload

File Type *

SWITCH ORDER ENTRY

Browse File *

Select File...

Browse

Upload

Reset

only .csv, .txt and incremental(.001,.002,.003..) file allowed with pipe(|) separated values. Kindly import file without header.

- SwitchOrderEntry.txt

After uploading file, User can check records that are Processed Successfully and Failed. User can also download the Failed records for reference.

Bulk Upload

File imported successfully.

File Type *

Select File Type

Browse File *

Select File...

Browse

Upload

Reset

Switch Order Import Summary

Number of records in File.	Number of record processed successfully.	Number of record failed.
2	2	0

Switch Order Report

User can view all switch orders present in system till date from this Menu. User can filter switch order from this screen as per Client Code/Name, AMC Name, From Scheme Name, To Scheme Name, From Date, To Date. Also, user can Export this report in TXT or Excel format for reference.

Switch Order Report

Client Code/Name

Please enter value for search.

OR

AMC Name

Select Amc Name

From Scheme Name

Select From Scheme Name

To Scheme Name

Select To Scheme Name

From Date *

01-08-2023

To Date *

30-08-2023

View

Export To Excel

Export To Text

Reset

Switch Orders : From 01-08-2023 To 30-08-2023

Show 50 entries

Transaction Date	Order No	Member Code	Client Code	From AMC	To AMC	Transaction Type	Buy/Sell Type	Switch Out Scheme
21/08/2023	432330000011	99917	UCC9007	ADITYA BIRLA SUNLIFE MUTUAL FUND	ADITYA BIRLA SUNLIFE MUTUAL FUND	DEMAT	ADDITIONAL	ADITYA BIRLA SUN LIFE TAX RELIEF 96 FUND (ELSS U/S 80C OF IT ACT) - REGUL
21/08/2023	432330000009	99917	UCC9007	ADITYA BIRLA SUNLIFE MUTUAL FUND	ADITYA BIRLA SUNLIFE MUTUAL FUND	DEMAT	FRESH	ADITYA BIRLA SUN LIFE TAX RELIEF 96 FUND (ELSS U/S 80C OF IT ACT) - REGUL
09/08/2023	432210000007	99917	UCC9007	ADITYA BIRLA SUNLIFE MUTUAL FUND	ADITYA BIRLA SUNLIFE MUTUAL FUND	DEMAT	ADDITIONAL	ADITYA BIRLA SUN LIFE TAX RELIEF 96 FUND (ELSS U/S 80C OF IT ACT) - REGUL
09/08/2023	432210000005	99917	UCC9007	ADITYA BIRLA SUNLIFE MUTUAL FUND	ADITYA BIRLA SUNLIFE MUTUAL FUND	DEMAT	FRESH	ADITYA BIRLA SUN LIFE TAX RELIEF 96 FUND (ELSS U/S 80C OF IT ACT) - REGUL

How to enter SWP transaction

Menu: SWP > SWP Bulk Upload

File Type: SWP Registration

User can place SWP orders in the system. Both .txt and .csv file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample files provided on screen for their reference.

SWP Bulk Upload

File Type *

SWP REGISTRATION

Browse File *

Select File

Browse

Import

Reset

only .csv, .txt file allowed with pipe(|) separated values. Kindly import file without header.

- swp_registration.csv
- swp_registration.txt

How to Cancel SWP transaction

Menu: SWP > SWP Bulk Upload

File Type: SWP Cancellation

User can cancel SIP orders in the system. Only .txt file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample file provided on screen for their reference.

SWP Bulk Upload

File Type *
SWP CANCELLATION

Browse File *
Select File

Browse

Import

Reset

❗ only .txt file allowed with pipe(|) separated values. ❗ Kindly import file without header.

- SWP_bulk_Cancel_Sample.txt

SWP Reports

Menu: SWP >>

- **SWP Reg. & Can. Report** = This report gives data of SWP registered till date and SWP Cancelled till date. User can also Export this report in Excel and TXT format for their reference.
- **SWP Instalment Due Report** = This report fetches the data of SWP instalment due for future dates based on From Date and To Date
- **SWP Matured Report** = This report fetches the data of all those SIP which are matured as on today only. Future date is not allowed here.

How to enter STP transaction

Menu: STP > STP Bulk Upload

File Type: STP Registration

User can place STP orders in the system. Both .txt and .csv file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample files provided on screen for their reference.

STP Bulk Upload

File Type *
STP REGISTRATION

Browse File *
Select File

Browse

Import

Reset

❗ only .csv, .txt file allowed with pipe(|) separated values. ❗ Kindly import file without header.

- STP_bulk_Upload_Sample.csv
- STP_bulk_Upload_Sample.txt

How to Cancel STP transaction

Menu: STP > STP Bulk Upload

File Type: STP Cancellation

User can cancel STP orders in the system. Only .txt file allowed with pipe (|) separated values. Kindly import file without header. User can refer sample file provided on screen for their reference.

STP Bulk Upload

File Type *

STP CANCELLATION

Browse File *

Select File

Browse

Import

Reset

only .txt file allowed with pipe(|) separated values.

Kindly import file without header.

STP_bulk_Cancel_Sample.txt

STP Reports

Menu: STP >>

- **STP Reg. & Can. Report** = This report gives data of STP registered till date and SWP Cancelled till date. User can also Export this report in Excel and TXT format for their reference.
- **STP Instalment Due Report** = This report fetches the data of STP instalment due for future dates based on From Date and To Date
- **STP Matured Report** = This report fetches the data of all those STP which are matured as on today only. Future date is not allowed here.

Scheme Masters – Download

Member desk>Menu>Downloads>Scheme Master Report

In Scheme Master facility, user can download different types of masters file which are present in the system. User can download below Scheme Masters.

SIP Scheme Masters – In SIP Scheme Masters, User can download the report for SIP schemes which are available in the System. User can view detailed information for respective schemes.

SWP Scheme Masters- In SWP Scheme Masters, User can download the report for SWP schemes which are available for SWP transaction in the System. User can view detailed information for respective SWP schemes.

STP Scheme Masters - In STP Scheme Masters, User can download the report for STP schemes which are available for STP Transaction in the System. User can view detailed information for respective STP schemes.

NAV Master Reports –

Member desk>Menu>Downloads>NAV

In NAV Master report, User can download the latest NAV details for all available Schemes. User can use below menu to download NAV Master report.



Member Desk

NAV Master

Date *

View
Export To Text
Reset

Reports

➤ Provisional Order Report – (Member Desk>Menu>Report>Provisional Order Report)

Using this report user can view the number of provisional orders of transaction for a specific period. User can apply filters as per requirement to generate reports. User can also export this report in Excel and TXT format for their reference.

Provisional Order Report

Order No.

OR

Order Request *
☒ ONLINE ☐ OFFLINE

From Date *

To Date *

Order Status *

Trans Type *

Order Type

Sub Order Type

Settlement Type

AMC

Scheme Name

Client Code/Name

View
Export To Text
Export To Excel
Reset

Note : Online order filtration work on transaction order date and Offline order filtration work on transaction request date.

Online Provisional Order Report : 07-05-2024 To 07-05-2024

Show entries

Sr No	Member Code	Date	Time	Order No.	Sett. No.	Client Code	Client Name	Scheme Code	Scheme Name	ISIN	Buy(P) / Sell(R)	Amount	Units	DP Trans.	DP/Folio No.	Folio No.	Entry By	Order Status	
1	12346	07/05/2024	06:00:00	441270000108	2024091	TEJAS001	TEJAS VILAS MAHAJAN	166BFD1	KOTAK ABSOLUTE FUND-DIRECT PLAN IDCW-REINVESTMENT	INF966L01549	P	55000	-	DEMAT	2222444455555555	-	ADMIN	VALID	AUT
2	12346	07/05/2024	06:00:00	441270000109	2024091	TEJAS001	TEJAS VILAS MAHAJAN	166BFGP	KOTAK ABSOLUTE FUND-REGULAR PLAN GROWTH-GROWTH	INF966L01267	P	65000	-	DEMAT	2222444455555555	-	ADMIN	VALID	AUT
3	12346	07/05/2024	06:00:00	441270000110	2024091	TEJAS001	TEJAS VILAS MAHAJAN	166BFD1	KOTAK ABSOLUTE FUND-REGULAR PLAN IDCW-REINVESTMENT	INF966L01259	P	75000	-	DEMAT	2222444455555555	-	ADMIN	VALID	AUT
4	12346	07/05/2024	06:00:00	441270000111	2024091	UCC90012	TEJAS IDFC AC TEST TEST	166BFD1	KOTAK ABSOLUTE FUND-DIRECT PLAN IDCW-REINVESTMENT	INF966L01549	P	55000	-	DEMAT	9966223312359840	-	ADMIN	VALID	PAY
5	12346	07/05/2024	09:00:00	441270000112	2024091	UCC90012	TEJAS IDFC AC TEST TEST	166BFD1	KOTAK ABSOLUTE FUND-DIRECT PLAN IDCW-REINVESTMENT	INF966L01549	R	-	500	DEMAT	9966223312359840	-	ADMIN	VALID	PRC

➤ Order Status report- (Member Desk>Menu>Report>Order Status Report)

User can view the Status of Orders placed. User can apply filters as per requirement to generate reports. User can also export this report in Excel and TXT format for their reference.

Order Status Report

Order No.

OR

From Date *
To Date *
Order Status *
Trans Type *
Order Type
Sub Order Type

Settlement Type
AMC
Scheme Name
Client Code/Name

View Export To Text Export To Excel Reset

Order Status Report : 06-05-2024 To 07-05-2024																
Show		50		▼ entries												
Sr No	Member Code	Order Date	Order Time	Order No.	Sett. No.	Client Code	Client Name	Scheme Code	Scheme Name	ISIN	Buy(P)/ Sell(R)	Amount	Units	DP Trans.	DP/Folio No.	Folio No.
1	12346	06/05/2024	03:00:26	441270000080	2024090	UCC9007	ACHIT TEST TEST	02-DP	ADITYA BIRLA SUN LIFE TAX RELIEF '96 FUND- (ELSS U/S 80C OF IT ACT) - IDCW-REGULAR PLAN	INF209K01090	P	8500	0.000	DEMAT	1122334455667704	
2	12346	06/05/2024	00:00:00	441270000309	2024090	UCC9012	TEJAS IDFC AC TEST TEST	02-DP	ADITYA BIRLA SUN LIFE TAX RELIEF '96 FUND- (ELSS U/S 80C OF IT ACT) - IDCW-REGULAR PLAN	INF209K01090	P	55000	0.000	DEMAT	9966223312359840	
Current Page Total												63500.00	0.000			
Total Records		2	Report Total Amount		63,500	Total Units		0								

➤ Allotment Statement report- (Member Desk>Menu>Report> Allotment Statement report)

Using this Allotment Statement Report user can check the unit allotment of the transactions. User can apply filters as per requirement to generate reports. User can also export this report in Excel and TXT format for their reference.

Allotment Statement Report

Order Ids

OR

Member Code
From Date *
To Date *
Order Type
Sub Order Type

View Export To Text Export To Excel Reset

➤ Redemption Statement report- (Member Desk>Menu>Report> Redemption Statement report)

User can check status of redemption orders after the same is processed by the RTAs. User can apply filters as per requirement to generate reports. User can also export this report in Excel and TXT format for their reference.

Redemption Statement Report

Order Ids

OR

Member Code: 12346 - TEST NJ MEMBER

Order From Date *: 07-05-2024

Order To Date *: 07-05-2024

Order Type: All

Sub Order Type: All

[View](#)
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[Export To Excel](#)
[Reset](#)

➤ **Redemption Payout date report-**
(Member Desk>Menu>Report> Redemption Payout date report)

User can check the redemption payout status of redemption orders. User can apply filters as per requirement to generate reports. User can also export this report in Excel and TXT format for their reference.

Redemption Payout Date Report

Order Ids

OR

Member Code: 12346 - TEST NJ MEMBER

Report Type: Order Date

From Date *: 07-05-2024

To Date *: 07-05-2024

AMC Name: Select AMC

[View](#)
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[Export To Excel](#)
[Reset](#)

➤ **Security Delivery and Shortage report-**
(Member Desk>Menu>Report> Security Delivery and Shortage report)

User can check Transaction Orders for whom units are allotted and yet to be allotted and Shortage in units for specific Order. User can also export this report in Excel and TXT format for their reference.

Securities Delivery and Shortage Report

Date Type : Transaction Date

Date: 07-05-2024

Settlement Type: Select Settlement Type

DP Type: ALL

Member Code : 12346

Client Code: Please enter value for search.

Order No. : Search By Order Ids

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➤ **Refund report-**
(Member Desk>Menu>Report>Refund Report)

User can check the refund status of invalid purchase orders. User can apply filters as per requirement to generate reports. User can also export this report in Excel and TXT format for their reference.

Refund Report

Date Type * ORDER DATE From Date * 01-12-2023 To Date * 30-12-2023 AMC Select AMC Order No. Order No.

Maximum 50 Order No. are allowed with comma(,) separated.

[View](#) [Export To Text](#) [Export To Excel](#) [Reset](#)

Refund Report : View Records

Show 50 entries

Sr No.	Member Code	Transaction Date	Order No.	Sett No.	Client Code	Client Name	Scheme Code	Scheme Name	ISIN	Buy Sell	Amount	Refund Amount	Units	DP Trans	DP
1	12346	04/12/2023	433380000018	2023090	TEJAS013	TEJASM TEST TEST	02-DP	ADITYA BIRLA SUN LIFE TAX RELIEF '96 FUND- (ELSS U/S 80C OF IT ACT) - IDCW-REGULAR PLAN	INF209K01090	FRESH	6500	6500.00	93.197	DEMAT	11223
2	12346	04/12/2023	433380000016	2023090	TEJAS013	TEJASM TEST TEST	02-DP	ADITYA BIRLA SUN LIFE TAX RELIEF '96 FUND- (ELSS U/S 80C OF IT ACT) - IDCW-REGULAR PLAN	INF209K01090	FRESH	7500	7500.00	0.000	DEMAT	11223

Showing 1 to 2 of 2 entries

[Previous](#) [1](#) [Next](#)

➤ Member Fund Allocation Order Wise Report Other Than PA (Member Desk>Menu>Report> Member Fund Allocation Order Wise Report Other Than PA)

This report displays the allocation of funds order wise received through service provider.

- Member fund allocation order wise report

Member Fund Allocation Order wise Report Other than PA

Report Type Member Fund Allocation Orderwise Report

From Date * 01-04-2024 To Date * 07-05-2024 Member Code 12346 -TEST NJ MEMBER Client Code PG Bank Ref No

[View](#) [Export To Text](#) [Export To Excel](#) [Reset](#)

Member fund allocation order wise Report | 01-04-2024 To 07-05-2024

Show 50 entries

Sr No.	CFPPGBankRefNo	DuplicatePGBank	Order/Process_DuplicatePGBank	IMPORTFILENAME	ErrorRemarks	Id	UTRNO	MemCode	ClientCode	paymentdate	TotalAmount	TotalAllocatedAmount	RemainingAmount	TotalSettlementAmount	Remaining
1	2106662915			pgmis_19042024_050651.txt		405	54685081	12346	UCC90012	04/19/2024 17:06:51 PM	7500	0	7500	0	7500
2	1106662974			pgmis_18042024_115412.txt		402	94411854	12346	UCC90013	04/18/2024 11:54:12 AM	24000	0	24000	0	24000
3	1106662972			pgmis_18042024_113618.txt		400	94411852	12346	UCC90013	04/18/2024 11:36:19 AM	22000	22000	0	0	22000

- Age wise/Bank wise order funds received report

Member Fund Allocation Order wise Report Other than PA

Report Type Age wise/Bank wise Orders Funds Received Report

Date * 19-04-2024 Member Code 12346 -TEST NJ MEMBER Client Code

Settlement Type All AMC All Scheme Name Select Scheme Name

[View](#) [Export To Text](#) [Export To Excel](#) [Reset](#)

Age wise/Bank wise orders fund received report | 19-04-2024

Show 50 entries

Sr No.	Member Code	Date	Order No.	Sett. No.	Settlement Type	Mode Funds Initiated Received	Bank Where Funds Received	Client Code	Client Name	Scheme Code	Scheme Name
1	12346	19/04/2024	441100000024	2024079	T2			UCC90012	TEJAS IDFC AC TEST TEST	02-DP	ADITYA BIRLA SUN LIFE TAX RELIEF '96 FUND- (ELSS U/S 80C OF IT ACT) - IDCW-REG
2	12346	19/04/2024	441100000025	2024079	T2			UCC90012	TEJAS IDFC AC TEST TEST	02-DP	ADITYA BIRLA SUN LIFE TAX RELIEF '96 FUND- (ELSS U/S 80C OF IT ACT) - IDCW-REG

Showing 1 to 2 of 2 entries

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Change Password

The Member Admin & Dealer user can change the password for his/her login as per below screenshot.

NSE Mutual Fund Platform Member Desk Session expire in **28m 45s** Sett. No. **2024029** Current Time **8th February, 2024 12:58:45** WELCOME, MEHUL SOLANKI TEST USER 1

Change Password

Your password must be,
 1) Your Password should be of 8 to 15 characters in length.
 2) Your Password should contain at least one number, one upper case, one lower case. e.g. : Goodday1
 3) Always change your password periodically.

Old Password * New Password * Confirm Password *

[Save](#)

[Change Password](#) [Log out](#)